To Presidents of all FEZANA Member Associations:

Your Association is invited to submit a proposal for locating The FEZANA Center within your geographical region.

In 2007 under President Rustom Kevala, an Infrastructure Committee headed by Shahrokh Mehta and Bella Tata recommended that a FEZANA office be established.

Through a similar process of inviting RFP’s from FEZANA member associations, Chicago was selected as the location for the office. The FEZANA office was inaugurated in 2008 and occupies a small 400 square feet space in a corner of Arbab Rustom Geiv Zoroastrian Center of Chicago building.

This was a make shift arrangement until such time as a proper FEZANA Center was constructed. The time is now right to have a permanent office along with a FEZANA Center which will support other services, so vital for the continuing progress of our growing North American community. Without proper infrastructure a community perishes. When we stop growing, we start withering.

A complete proposal in accordance with Attachment “A” with all supporting documents should be submitted to FEZANA in electronic format.

The proposal will be evaluated by the Infrastructure Committee and FEZANA Executives and a recommendation made to member Associations for approval.

The evaluation criteria shall include but not be limited to:

- Completeness of information.
- Overall cost to FEZANA. Innovative cost reduction techniques shall be encouraged.
- Availability of personnel for design, construction and operation.
- Ease of servicing and benefits to the North American community.
- Plan for proper upkeep and maintenance of the proposed facility.

Sincerely,

Katayun Kapadia
FEZANA President