



LESSON PLANNING CHECKLIST

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	ITEMS
1	Timing: Lessons should last from 45 minutes to 1 hour long
2	Age and Maturity Level: Who is your target audience? Think about students age and grade
3	Difficulty of Information: Think about the difficulty of the topic/material. Simplify information to meet your audience.
4	Prior Knowledge: What do students need to know before the lesson? What information have they learned prior to the lesson?
5	Amount of Information: Cut the material down into smaller chunks, if necessary. Don't try to cover it all in one go! If you have to revisit the following term/year, then do so.
6	Subject & Objectives: What should students learn from this lesson?
7	Activities: Should reflect your lesson objectives from the start of the lesson (SEE ACTIVITY MENU in Teacher's Guide section of FEZANA website)
8	Vocabulary: Keep spelling of terms consistent within your document as well as within your group/section
9	Material/Sources: Be sure to include all information that another teacher would need to be able to teach this lesson (handouts, videos, demonstrations, activities, slide presentations)